



The North Central Chapter

Society of Wetland Scientists

BOARD MEETING AGENDA

Time and Date: 8-9am CST January 19, 2018

Call in Number: 877-860-3058 access code: 117 224 7566

1. Call to order 8:02
2. Determination of quorum
 - Julie Nieset
 - Karen Mangan
 - Christina Hargiss
 - Eric Plankell
 - Jessie Ackerman
 - Dave Mushet
 - Bree Richardson
 - Jen Boyer
3. Approval of Minutes from 10/13/2017 Board Meeting – Julie
 - Motion to approve by Dave, Eric seconds
4. Financial report and Budget – see report from Eric
 - Julie talks about changes at SWS to track our donations better – using paypal printouts monthly to track the donations. Audit happening at SWS this year. Might get new accounting software soon as well.
 - Should we send an email out to the chapter to ask them to email us (or Eric) when they send in a donation? Eric and Julie will work on wording of email so as to not alarm members, but also to encourage them to email after donation. Dave asks about donators being able to put a memo in the donation? Eric believes this is the case now, but mentions there's still a break in where the money goes after the donation. Maybe it'll come to light during the audit.
 - Julie mentions strengthening our ties with state wetland societies within each state. Eric and Dave discuss history of WWA conference donation, but also discuss that this is unfair to the rest of the states in our chapter. Julie asks about expanding memberships in states that have wetland groups and also states that don't have specific wetland groups. Dave talks about ND is a difficult state to choose a wetland group. Julie mentions making MOU with state organizations? Is this possible? Asking for connections with state groups, get their newsletters, find a way to keep in touch, maybe even without paying for a membership? Ask state representatives about groups in their own states to support.
 - Julie talks through budget. Julie mentions using money from investments instead of letting it sit in the bank, Eric concurs this statement.

- Dave motions to approve, Eric seconds, motion carries to accept the budget as proposed. No more discussion. Vote occurs, all vote yes, no abstentions.

5. Standing Committee Reports

- a) Membership Committee – see Jessie’s report
- b) Program Committee – Julie talks about ongoing WODs program, NCC has done really well with the initial push of applications, other chapters are struggling, so they’re waiting as a program too.
- c) Awards Committee – research award applications are currently being taken. Karen will double-check that it mentions our chapter one specifically. Karen will get together an email to send out to remind chapters members of award. Usually use national committee standings, but we could distinguish this ourselves if we’d like to. Discusses travel awards, will announce to chapter in Feb. about these available awards. Will probably get national rankings about research awards in April.
- d) Nominations Committee – Dave talks about only needing a nomination for a student representative this year, will work with Bree about finding nominees, mentions Nicci who ran last year may be interested. Christina says Nicci is graduating, so wouldn’t be a good representative. Bree will help Dave to find other nominations and make an announcement to the chapter. Nominations for other board chairs will all be next year.

6. Old/Current Business

- a) Chapter Development Grant – tasks for upcoming year – Julie talks about gift card incentives for memberships that we have available. Another gift card available for what we want. Dave mentions we will need to give SWS a report at the end of the year to say how we’ve used the money, Julie will check in on this.
- b) Post-meeting survey results – Dave – very successful meeting, 61 paid registrations! We had a good turn-out on the survey, even 19 people that did not attend. People gave responses about where they’d like the meeting, and even showed interest in helping organize. Dave mentions it helped that we had the venue early, which helped us advertise early and really get the word out.

7. New Business

- a) Chapter goals for the year – Julie talks about her goals document, Dave concurs that the committees are a great idea, especially the ways and means committee to get sponsorships for the chapter meeting. Julie said she’ll put this info in next newsletter, to ask for committee chairs and members. Eric highlights a few that would be good to start. Christina concurs. Jen concurs, especially education/outreach, because members are usually really interested in continuing education (webinars, etc). Julie and Bree are working on adding lots of student info to website and mentions video-conferencing education outreach for the chapter.
- b) 2018 Chapter meeting – Julie asks for volunteers to help organize the meeting. And talks about ideas from survey. Eric and others from IL interested in having one in IL, but all are without time for this year. Jen, Julie and Dave talks about Indiana Dunes. Bree says she can email students about what a good location would be. Julie says we could have announcement in newsletter about getting organizers and location. We should have a meeting in early March to decide a place and organizers. Time of year is discussed, October isn’t the best for students due to mid-terms. Julie talks about maybe March would be good for students and professionals? Bree will also ask students about March.
- b) World Wetlands Day 2018 – Julie mentions there is info and materials available on the website. Jessie mentions it didn’t work well last year, but two years ago it worked well. Will

do same as two years ago, only one winner based on likes. Jessie will work on email announcement about contest.

c) Other new business? - none

d) Set date for next meeting (early March?) – will do a doodle poll to find good date and time. Jen talks about updates to newsletter, and when she will ask for additions to that.

8. Meeting Adjournment

9:20

**NCC Membership Meeting
Treasurer's Report
Submitted by Eric T. Plankell
January 19, 2018**

Current Financial Status

- As of 11/30/17, the NCC has \$29,434.42, divided among the checking account (\$11,068.85), the money market account (\$3,628.00) and Wintrust investment (\$14,737.57).

Chapter Investments

- From 7/31/17 to 7/31/2017 the NCC Wintrust investment increased from \$13,902.35 to \$14,737.57, or 6.0% over 3 months.

Table 1. Comparison of the two most recent financial statements for SWS North-Central Chapter

	Balance as of 7/31/2017	Balance as of 11/30/2017	difference	% change
Checking Account	7,720.94	11,068.85	3,347.91	43.4
Money Market Account	3,625.54	3,628.00	2.46	0.1
Wintrust Investments	13,902.35	14,737.57	835.22	6.0
total	25,248.83	29,434.42	4,185.59	16.6

Transactions Posted

- Between July 31 and November 30, 2017, the following transactions posted to the NCC checking account:
 - \$500.00 received in support of the Native American Artists Initiative.
 - \$1000.00 in awards paid to 4 artists for participation in the NAAI exhibition at the 2017 NCC meeting in Fargo, ND (this amount included a \$500 donation from the NCC).
 - \$90.95 paid to Jessie Ackerman to reimburse shipping NCC display materials from Champaign, IL to Jamestown, ND for 2017 NCC meeting.
 - \$4,060.00 received from SWS for 2017 chapter dues.
 - \$5,659.25 paid to Radisson Hotel, Fargo (2017 NCC meeting venue).
 - \$1,159.89 paid to Dave Mushet to reimburse 2017 NCC meeting expenses (van rental/gas, park entrance fee, Sat. lunch, presentation awards, NAAI reception food)
 - \$6,673.00 received as proceeds from 2017 NCC meeting (registrations, guest dinners, field trip fees)
 - \$725.00 paid to SWS for Student Membership fees

Pending Transactions - none that I am aware of

Monies Received But Not Yet Posted - none that I am aware of

Outstanding Issues (both have been referred to SWS, and I'm awaiting an explanation)

- \$30.00 NCC meeting deposit posted 10/31/17 – what is this for?

- \$6315.00 deposited into account on 11/7/17 as proceeds from 2017 NCC meeting. This amount is greater than D. Mushet's number by \$62.00 – why the difference?

**NCC Membership Meeting
Membership Committee Report
Submitted by Jessica Ackerman
January 19, 2018**

Current Membership

- As of January 18, 2018, the NCC has 454 chapter members. We have 28 more members since October's meeting. And more than the numbers we had in January 2017.
- Of the 454 members, 75 are student members. 21 more students since October!
- Membership is still up compared to where it was in October 2015 (364). But still down from where it was last decade (500-700). But we are getting close!