1. The meeting was called to order by President Leandra Cleveland.
2. Other board members present: Yvonne Vallette, Andrew Ray, Greta Murdoff, Mirth Walker
   Board members present by phone: Scott Luchessa, Lizbeth Seebacher
   Quorum met.
3. No guests.
4. Minutes of the November 3, 2009 meeting approved unanimously (in the future, the Secretary will
   record who made the motion, who seconded, and record the outcome of the vote).
5. President's Remarks.

6. Secretary's report: Lizbeth is compiling the newsletter, received more articles today, all due to Lizbeth
   by Monday a.m. for publishing next week. Mirth will contact Janet Morlan again, Scott will get article on
   WA state certification. Jeff Walker offered to help Lizbeth with mailing, as did Scott.
   - Mirth to contact Dave Drupa, SWS Secretariat, to broadcast email reminder to renew membership
   - Next newsletter deadline moved from April 15 to May 15 to capture Bellingham highlights.
     Additional Topics (not discussed at this time):
     - Regulatory update (Scott)
     - State certification update (Jim/Scott)
     - President’s Corner (Leandra)
     - Meetings & Workshops (Leandra)
     - Achieving Carbon Offsets in Wetlands (Scott)
     - Salt Lake City 2010 (Scott)
     - Sections Highlight (Leandra)
     - Wetlands abstract summary (Leandra)
     - Invasive of the month (Lizbeth)
     - Wetland crossword puzzle? (Mirth)

   KS checking account; $20,079 in Vanguard. Major expense is newsletter and sending Chapter
   President to International meeting (Salt Lake City). Leandra said her company may send her so those
   monies (est. $1500) could be used to sponsor entertainment and h'ors d'oeuvres at the social on Wed
   or Tues evening at the Chapter meeting in Bellingham. Providing sponsorship of WA state certification
   and received $2000 matching support from International for PWS PCP.
   - Will do email vote to add $1500 to 2010 budget. After our approval, Yvonne will forward to
     International for approval.

8. Reports of Standing & Special Committees
   - Student Scholarship & Research Committee: March 1st application deadline for Bellingham ($500);
     $1000 for International. Leandra reports that the web page has been updated with scholarship for
     both meetings. Need applicants.
Andy will contact Ralph Garano regarding the student scholarship and his interest.

Ralph continues to be involved with:
- International Human Diversity Committee
- International Sections

- Chapter Ethics Committee (Scott): A motion was made to continue/reauthorize this special committee (versus standing). The motion was seconded and it passed unanimously. Per Chapter bylaws special committees have a duration of only two years hence the need to reauthorize the committee. Scott and Jim Wiggins are co-chairs. Scott asked Lizbeth if she was interested in co-chair. He will check to see if Jim wants to step down and be replaced as co-chair by Lizbeth.

- SWS PCP Committee: Yvonne and Janet Morlan are on the PCP board / ethics committee and Janet is nearing completion of an ethics action paper. Yvonne reported that over 600/1000 responded to the body of knowledge survey, required for continuation of PCP, and information will be presented at the International SWS Annual meeting in Salt Lake City in June 2010.

- Education and Outreach
  - Workshop proposals
    - Macroinvertebrate - Spring (Yvonne): Patrick Edwards at Portland State University (and Xerces Society) indicated willingness to offer workshop on macroinvertebrates as biological indicators. Important for the Stream Duration Methodology, will be finalizing perennial/intermittent/ephemeral methods in October, expanding to ID and WA. 1-day training course on Clackamas River on a Sat. Cost est. received
    - Willow Identification - Spring (Leandra): Has not heard back from Loverna Wilson.
    - VEMA - Spring (Yvonne) - Vegetation Manager database program developed by John Marshal at USFWS with funding from EPA through the Pacific Habitat Institute in Corvallis to do a training course; may be modifying it to make it easier to use. Discussed OR DSL (Dana Hicks) doing Monitoring 101; Chapter subsidized 2 ORWAP training courses last summer. Janet may need more funding to continue to provide low cost training opportunities.

  - Workshops for Bellingham 2010 Meeting
    - Amphibian identification and monitoring (Scott): Marc Hayes and Tiffany Hicks, cost $65, maximum number of participants will be 25 people.
    - Hydric Soils Workshop (Leandra): Lisa Palazzi T&M and Bob Thomas (WSDOT) sponsor compensation, providing a full day and half day separate workshops ($65 and $55) for 20-25 people each.
    - Board agreed to cover any shortfalls in providing the Hydric soils and Amphibian workshops

  - Website Report (Yvonne/Leandra)
    - Decided to keep Kathryn Scott as webmaster, very reasonable costs for annual website maintenance and web updates (~$500/yr). Update information quarterly (minutes and newsletters). Lizbeth to remind Scott to finalize minutes from his Presidency to post to the website.
    - Quarterly updates (Leandra):
      - Updated 2010 Conference information, added links for International Committees, added workshop and classes list from Ooze News, added invasive species page/links
- Remove and archive older materials for space (Yvonne): International tells us we are using too much space. Mirth to gather electronic archives of all newsletters and of minutes.
- Add latest meeting minutes to web: Mirth will email approved minutes to Leandra by Monday to batch materials to Kathryn for posting to website.

## Meetings

- **2010 Chapter meeting in Bellingham (Leandra/Yvonne)**
  165 participants is break even number. Have 80 solid now. Capacity for 200.
- **2010 Salt Lake City, June 27 - July 2 (Scott)**
  Scott is chair-elect of the Global Change Ecology Section. This section is sponsoring a symposium and co-sponsoring two other symposia along with the peatlands and biogeochemistry sections. March 5\(^{th}\) is the abstract submittal deadline.
- **2012 Chapter meeting in Klamath Falls (Leandra/Greta/Andrew)**
  Scott discussed being courted by conference planning folks in Eugene; Greta has ties there and we have never had a meeting there. Andy very excited about joint meeting with USGS at OIT in Klamath Falls. Other possible partners include: SOU, TNC, BLM, DU, Klamath Watershed Partnership, Klamath Basin Rangeland Trust. Places to visit would include: Sprague River, Sycan Marsh, Williamson River, vernal pools, etc. with a focus on fish (suckers, redband trout, bull trout), restoration, wildlife refuge, wildlife (OR spotted frog, bull frog), dams, etc. Greta suggested bringing in landowners success stories, possibly Esther Lev, and private sector to meet and greet, evening dinner seminar? Andy's wife works with the USFWS Partners Program which could help to identify landowners willing to participate in meeting. Andy will contact USGS next week at their meeting in Medford to see if they are interested in partnering in the Fall of 2012, and bring it up at our Chapter Business Meeting in Bellingham for location discussion and volunteer support.

9. **Other old business**

  - Reviewed and approved change to the bylaws (Article III.4):
    "4. The Board of Directors, also known as Administrative Board, shall consist of the Executive Officers and the immediate past president. Any number of A minimum of three (3) Directors attending a called meeting of the Board of Directors constitutes a quorum. The Board of Directors is authorized to conduct business and hold meetings at its discretion."
    This change to the bylaws will be voted on at the Chapter Business Meeting as stated in the bylaws ("The Bylaws may be amended by a two-thirds vote of the members in good standing who attend an annual meeting and vote on the amendment."). Discussed mechanism for allowing votes by electronic ballot; tabled any other proposed changes at this time.
  - Proposed reduction in size of the Int'l SWS Board (Scott):
    Scott is chair of the Governance Structure Task Force (GSTF) tasked with making recommendations to reduce the size of the Board to improve efficient day to day decision making. The current structure includes 45 people). The GSTF has identified a potential second restructuring option that would reduce the size of the Board to a total of 13 people, which includes the elected officers (Executive Board), four elected U.S. Chapter Presidents, two elected International Chapter Presidents, an elected functions representative, and an elected Student
Chapter President. Probably will not come to a vote this year. There has been no further discussion of joining AK to the PNW Chapter.

10. New business
   • Next meeting is the Chapter Business Meeting (Wed or Thurs lunch (preferred) or Wed dinner). President Report, Secretary Report, Treasurer Report, Next Meeting Report and Discussion, vote on bylaws. We may also have a board meeting if needed to discuss chapter meeting or other business. Leandra to email agenda/outline for chapter business meeting.
   • No other new business.

11. Meeting adjourned at 4:30 pm.

Respectfully submitted,

C. Mirth Walker, Secretary