Call to order by the President (Colin)
Present: Colin, Karla, James, Yvonne, Lizbeth, Leandra, Nate
Time:  6:05pm

Determination of a quorum (Colin)
-Met

Introduction of guests and visitors (Colin)
-None

Discussion/Adoption of November 28, 2012 board meeting minutes (Colin)
-Motion Made by Lizbeth, Seconded by Leandra, No Opposition, No Discussion, All Board Members in Favor, Motion Adopted

Remarks by the President (Colin)
-Participated in the national board meeting conference call Thurs. The editor of the Wetlands publication requested 1 year memberships for associate editors. The request was favorable until it was announced that there are 47 associate editors. The request was tabled for financial considerations. Because national is conscientious of finances, the lifetime memberships for past presidents was not brought up. Procedure and policy manual and bylaw updates are occurring. Procedural "cheat sheets" are being developed to provide transitioning board members guidance and leadership regarding responsibilities. PNW is doing well with transitioning as previous board members stay engaged to bring new people up to speed.
-Participated in the Joint Aquatic Sciences Meeting (JASM) planning committee which met in Portland Friday through Sunday to start preparing for Bridging Genes to Ecosystems: Aquatic Science at a Time of Rapid Change. Additional information provided under New Business.

Secretary's report (Karla/James)
- Newsletter update
  -Ooze News template is completed with articles received to date. Waiting on approximately 5 articles including: President's corner (Colin), Carbon Offset Standards, Methodologies and Protocols (recommended by Scott and prepared by James). Those with accounts can submit articles via DropBox sending James an email confirmation of submission.
  -Article submissions and/or ideas (web links and a general idea of the topic) are always welcome.
-Volume 24 Number 2 Spring articles are due by 2013-04-15

Membership update (Karla)
-Roster: 343 as of 2012-11-09 and 352 as of 2013-01-31; therefore 9 new members.
-Janet Kearsley bounced back from the Fall Ooze News. She was emailed to confirm bounce back. DNR was called in which contact was made with Orion who tried to contact her. The person who may have a better understanding of Janet's contact information status is out until mid-February, but will get in contact after that point in time.

Consultant list (Karla)
- 112 consultants on the list as of 2013-01-30
- Updated Todd Duebendorfer's email address
- Emailed list to Lia who posted to the website 2013-01-30

• Treasurer's report (Yvonne)
  - 2013 budget update (See attached report and proposed 2013 budget Excel spreadsheets for details)
    - Current balance $18,229.34.
    - Overall, although the checking account is lower than past years, it's not too bad due to money market account.
    - Additional proceeds for the Boise meeting were received and accounted for. Approximate $4,000 loss for conference.
    - Used the 2011 and 2012 costs to estimate the 2013 budget.

EXPENSES

Administrative
Includes sending Colin to the international meeting in Duluth, MN $1,500.

Publication
Does not include newsletter costs due to replacement with electronic distribution.
Includes website maintenance/update $600, photo contest/calendar $500 (May or June start solicitation for photos. Look for cheaper formatting options to keep costs down. Not a huge money maker, but continue for an additional year to determine sustainability.)

Chapter Initiatives
Includes sponsoring workshops $1,000, research grant $2,000, and mentoring program $2,000 (PNW matched national and contributed $2,000 to the 2012 Orlando meeting student mentoring program. Does PNW contribute to that this year? Leandra has been a mentor for 3 years in a row and advocates the importance of the program and that PNW does contribute since it is doing well financially. Nate seconded. Proposal? Approved with adoption of 2013 budget).

Chapter Technical Meeting
Does not include PNW meeting because the meeting is next year and even then, it will be an international meeting which will cover the majority of expenses.
Includes PNW student scholarship support $1,000 (There was an email chain regarding a motion for a $1,000 student travel scholarship for the Duluth meeting which was tabled as there were not enough votes. Motion Made to Approve by Leandra, Seconded by Yvonne, No Opposition, No Discussion, All Board Members in Favor, Motion Adopted.)

INCOME
Includes Boise registration ($4 from each) $1,500, merchandise $500, and workshops $1,000.
-$6,000 loss overall.
-Motion Made to Approve 2013 Budget by James, Seconded by Nate, No Opposition, No Discussion, All Board Members in Favor, Motion Adopted.
-Yvonne will send a copy of adopted 2013 budget to national.

• Reports of Standing & Special Committees
  - Student Scholarship & Awards Committee
    - Nate sent James articles regarding scholarships that are currently open for Ooze News and also posted to the University of Washington, College of the Environment and Ecological Society of America. He will also forward James an article within the next 48 hours regarding the Duluth meeting transportation scholarship.
  - Soil and Wetland Scientist Certification update
    - Leandra informed the board that this is on hold as the motivation to continue has dissipated and revitalization of efforts needs to occur or other individuals need to get involved. It seems the geology licensing board was beginning to favor the soil and wetland scientists' position and offer support. This is not an issue PNW would take a
leadership role in as those involved need hire a lobbyist which is problematic and that is why monetary contributions have been made to suffice. -Leandra offered to coordinate with Scott Luchessa regarding preparation of an article for the April Ooze News on the geologist licensing board.

- Education and Outreach
  -Nate created a brief survey (5 questions) to engage the membership regarding education and outreach that will presented in the Ooze News. Colin will put Nate in contact with national student who would be interested in results of the survey.

- New ideas (Colin obtained these from the JASM meeting with the Association for the Sciences of Limnology and Oceanography (ASLO), Phycological Society of America (PSA), Society for Freshwater Science (SFS))
  -Emerging Issues Committee
    -Develop to follow current events topics that effect members directly such as geology licensing board, trends of the day, etc. Potentially previously addressed by an ad-hoc of the membership pool?
    -Yvonne: Good idea to have someone from the board lead and put an article together for Ooze News (Scott Luchessa by default).
    -James: Formalize what is already being done and get resources and structure to support it.
    -Colin: Will approach Scott Luchessa regarding the topic in which Leandra and James are potentially interested to support.

- Diversity Committee
  -Have we had before?
    -Yvonne: At the national level.
    -Colin: Is this something PNW should take on as our chapter is homogenous?
    -Yvonne: Start engaging at large levels for ideas on how to implement this.
    -Nate: The northwest is not diverse so maybe try targeting the younger population. Initiative for 2014 meeting?
    -Leandra: Bridge with Early Careers.
    -Colin: How should we go about organizing? Colin volunteered to spearhead structure, mission statement, and circulate to get the ball rolling.

- Early Careers Committee
  -To support the in-between stage between students and professionals, 1-10 years after receiving degree by providing mentors, network opportunities, mixers, career days, etc.
    -Yvonne: An example of something similar is the Women Wetlands section at national meetings has a whole day focused on resume writing, career counseling, etc. We could do some "so you want to be a consultant or work for a federal or state agency" forums for students, but we don’t have strong connections with universities...

- Old business
  -Website/Social Media (Colin)
    -Solicited two proposals for website update, one from Leah (her proposal was good on the art and content end) and another from Joseph (his proposal was good on the code limitations end). Also looked into what other chapters are doing and some are working with the SWS webmaster at no cost to the chapter.
    -Yvonne: The SWS webmaster would design something that conforms within the requirements of SWS>
    -Nate: What chapters have gone internal and which ones have not? In other words, who's done the nice ones?
    -Colin: Will find out which ones are done in-house and send an email to the board.
    -Yvonne: Will adjust budget down to $600 from $1,000.

- Lifetime SWS Membership for past Presidents (Colin)
  -Didn't bring it up at national meeting due to financial concerns.

- Cloud file archiving (James)
-Will work on developing a check-in/check-out system for DropBox for draft Ooze News articles.

Yvonne: When redoing the management company's contract, add in cloud storage?

Karla: Can we archive all but the current Ooze News information to save space on DropBox?

James: It's reasonable to compile files in DropBox for Yvonne to put on the external hard drive.

- **New business**
  - **Joint Aquatic Sciences Meeting – Portland 2014**
    - Attended Friday through Sunday in Portland to start planning the mechanics of conference. Randy Olson will be the keynote speaker. He is a film maker and practices science, PHD from Harvard, and focuses on communication outreach for sciences. 17 subcommittees were formed by the 12 people on the board. Have over a year to plan. The board will need assistance with many subcommittees including field trips and fundraising. The management company is out of Waco, TX and is very capable. 2,200 to 3,000 participants expected. Field trips were not planned originally for the Sunday through Friday conference. It was proposed to have them the Saturday before or after, but then it would be a 7 day conference which was opposed. It is now being decided if they will be held at the middle, tail, or front end of the conference.

- **Next Meeting April 24, 2013**

- **Adjournment**
  - Motion by Yvonne, Seconded by Leandra, No Opposition, No Discussion, All Board Members in Favor, Motion Adopted at 8:10pm.